



EXPO Alternative Learning Center Referral Procedures

Students are referred to the Alternative Learning Center by the comprehensive school administration.



EXPO High (Grades 9-12)

Contact: Brenton Shavers
Principal

Qualifications:

1. Have reading and math skills at or above the fifth grade level.
2. Have failed a grade or repeated courses in the past.
3. Shows an inability to succeed in a regular school setting.
4. Be a risk of dropping out of school

Note: All students will be considered for admissions on an individual bases.

Referral Process:

1. Application must be submitted to the principal of the Expo Alternative Education Center.
2. A meeting with the parent(s), principals, counselors, and student must take place at home school.
3. If a probation officer or social worker is involved, a meeting must take place to discuss goals and expectations.
4. Placement decision made by Alternative Education Administration.

1410 Independence Avenue
Waterloo, IA 50703
School Phone: 433-1930 fax: 1933
Email: shaversb@waterloo.k12.ia.us

STAR-C (Special Ed. Level III BD Grades 6-12)

Contact: Henry Shepherd
Assistant Principal

Referral Process:

1. Students can be placed at STAR-C for an emergency 45-day placement due to: drugs, weapons, or serious bodily harm.
2. Students can be staffed to STAR-C based on a team recommendation. Teams requesting a STAR-C placement MUST complete the on-line request form.
3. Level III students transitioning back to the Waterloo Community School District from a residential setting can be placed at STAR-C for a "short" transitional period if the current IEP indicates a separate school setting.
4. Once a STAR-C placement is approved, the home school will be responsible for notifying all parties of the meeting. Parents and home school representatives must attend the in-take meeting.
5. Students reintegrated to the home school will be monitored.

1410 Independence Avenue
Waterloo, IA 50703
Phone: 415-2307 (Cell)
School Phone: 433-1950 fax: 1959
Email: shepherdh@waterloo.k12.ia.us

WEBC (Grades 6-12)

Contact: Cary Wieland
Assistant Principal

Qualifications:

1. Student displays frequent discipline/behavior challenges
2. Students disengaged from school
3. History of school, community, and home difficulties
4. Students in transition from outlying schools

Note: Special education students placed longer than 10 days will need a manifestation determination and change of placement meeting held prior to referral.

Referral Process:

1. Home school administrator identifies need for WEBC placement
2. Home school contacts Mr. Wieland/Mr. Shavers to approve placement at WEBC
3. Home school notifies parents of placement
4. Home school sends referral to WEBC
5. Home school sends work or approves curriculum to be used
6. WEBC staff contacts family and conducts in-take process

1410 Independence Avenue
Waterloo, IA 50703
Phone: 464-5994 (Cell)
School Phone: 433-1940 fax: 1549
Email: wielandc@waterloo.k12.ia.us

GRAD CONNECT (Grades 9-12)

Contact: Kory Kelchen
Lead Teacher

Qualifications:

1. Students who are credit deficient
2. Students at-risk of dropping or have dropped out of school
3. Students not making adequate progress in current setting

Note: Program is not designed to serve students with excessive behavioral issues or concerns.

Referral Process:

1. School administrator or counselor will identify student need
2. Home school staff will make contact with student's parents/guardians
3. Student and parent/guardian will meet with Mr. Kelchen to go over program requirements
4. Mr. Kelchen will assign curriculum based on learning style
5. Credits earned will be transcribed at WEBC
6. Mr. Kelchen will coordinate students efforts with sending administrator

1410 Independence Avenue
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Phone: 215-2209 (Cell)
School Phone: 433-1970 fax: 1942
Email: kelchenk@waterloo.k12.ia.us